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# January 17, 1985

Council on Academic Affairs

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# MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

January 17, 1985

The meeting was held at 2 p.m., January 17, 1985, in the Arcola-Tuscola Room of the University Union.

Members present: Dr. Aulabaugh, Dr. Barger, Dr. Baumgardner, Mr. Glenn Good, Dr. Judy Ivarie, Dr. McAlister, Dr. Quivey, Dr. Saltmarsh, Mrs. Stoner, and Dr. Wohlstein. Absent: Vice President Schick and two student members.

Visitors: Dean Owens, Dean Laible, Dr. Crouse, Ms. Mary Wohlrabe, Dean Johnson, and Ms. Julia Cambria of The Daily Eastern News.

## I. Minutes of December 13.

The minutes were approved after the following corrections: p.2, Item 6, PLS 1603 should be 2603; p.4, Agenda, add Items 84-26 and 84-40, and change SED 4989 should be 4898.

## II. Communications.

1. From Col. of Ed. Cur. Com. - Minutes of 12/10/84.
2. From Faculty Senate - Minutes of 12/11/84.
3. From Col. of HPER Cur. Com. - Minutes of 12/11/84.
4. From COTE - Minutes of 12/11/84.
5. From CGS - Minutes of 12/11/84.
6. From Col. of App. Sci. Cur. Com. - Minutes of 12/12/84.
7. From Dean Ivarie - Memo requesting withdrawal of Agenda Item 84-51, ACC 4610 - 12/17/84.
8. From Dr. Thorsen - Memo regarding minutes of 12/13/84.
9. From Dr. Quivey - Concerning computers on campus - 1/17/85.
10. From Mrs. Stoner - Copy of memo addressed to all departments on campus, concerning possible core curriculum - 1/11/85.
11. From Dean Lowell - Proposal to: (1) reinstate PED 3500; (2) renumber REC 4800; and (3) substitute REC 2290 for 1780 in the REC minor - Agenda Item 84-58 - 12/11/84.
12. From A & S Cur. Com. - Proposal to: (1) change the footnote on p.58 of the catalog concerning ACT MAT score; (2) change prerequisite for MAT 2352 and 2361; and (3) request to add MAT 1330 to list of courses applicable to the MAT-SCI distribution requirements - Agenda Item 85-1 - 12/11/84.
13. From Dr. Lasky - Proposed new course, ESC 1490, Weather and Climate for Honors Students - Agenda Item 85-2.
14. From Vice President Schick - Summary of academic waivers granted and denied during the month of December, 1984 - 1/9/85.
15. From Mr. Mark Erwin - Resignation from CAA - 1/11/85.
16. From Vice President Schick - Copy of a letter from George J. Halsey, Principal of Edwardsville High School - Expressing concern of the IBHE recommendations for college admission requirements - 12/18/84.

## III. Reinstate PED 3500; Reno. REC 4800 to 4820; new course, REC 2290 - (84-58).

Dr. Barger moved and Dr. Ivarie seconded the motion to approve the proposals. Voting will be later.

## IV. Proposal to Change ACT MAT Score Statement; and Change Prerequisite for MAT 2352 & 2361 - (Agenda Item 85-1).

Mr. Good moved and Dr. Baumgardner seconded the motion to approve the proposal. Voting will be later.

## V. Proposed New Course, ESC 1490, Weather and Climate for Honors Students - (Agenda Item 85-2).

Dr. McAlister moved and Dr. Ivarie seconded the motion to approve the new course. Voting will be later.

## VI. BOG Annual Program Review - (Agenda Item 84-54).

Since Mr. Erwin resigned from the Council, only Dr. McAlister and Mrs. Stoner worked as a sub-committee to review the recommendations for the program review.

1. By consensus the last sentence of the Program Category, Status Quo\* was amended to read: "Without such development within a reasonable period of time, or other substantial justification, the program may be recommended for suspension." The definition of Status Quo\* would then read: In reviewing a program placed in this category, there was substantial reason not to suspend the program. However, because of several factors such as enrollments, costs, faculty, etc., it was determined that the program needed continued development before it could be considered for the full STATUS QUO category. Without such development within a reasonable period of time, or other substantial justification, the program may be recommended for suspension.
2. Dr. Aulabaugh moved and Dr. Ivarie seconded the motion to change the recommendations for French and German from Status Quo\* to Status Quo. The motion carried with the following votes:  
 Yes - Aulabaugh, Barger, Baumgardner, Ivarie, McAlister, Quivey, Saltmarsh, Wohlstein  
 No - Good, Stoner
3. Mr. Good moved and Dr. Saltmarsh seconded the motion to table the item and to publish the Council's recommendations. The motion carried unanimously. The recommendations follow:

All undergraduate non-teacher certification majors were recommended as Status Quo except the following:

Expand

BSB	Accounting
BSB	Computer Management
BS	Computational Mathematics
BA	Economics
BSB	Finance
BS	Family Services Option
BS	Industrial Technology
BA	Journalism
BSB	Management
BSB	Marketing
BA	Mathematics
BA	Speech Communication
BS	Home Ec. in Bus. Option

Status Quo\*

BA	Art History Option
BS	Geography
BS	Physics Management Option

Eliminate

BSB	Energy Management
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Note: Anyone interested in the above recommendations is invited to attend the next meeting of the Council.

VII. Revision of Catalog Statement Concerning Class Attendance - (84-52).

1. Mr. Good moved and Dr. Baumgardner seconded the motion to remove the item from the table. The motion carried unanimously.

Deans Laible and Johnson commented on the proposal and answered questions concerning it

Mr. Good was absent after this point in the meeting.

2. By consensus the last sentence of the first paragraph was changed to read: "When students are absent from class for a legitimate reason that is

established through the University Health Service or the Office of the Student Personnel Services, they will be regarded as officially excused and given the opportunity to make up work missed, including examinations."

3. Dr. Barger moved and Dr. McAlister seconded the motion to amend the proposal by deleting the third paragraph. The motion carried with the following votes:  
Yes - Barger, Baumgardner, Ivarie, McAlister, Saltmarsh, Stoner, Wohlstein  
No - Aulabaugh, Quivey
4. By consensus, the fourth paragraph was amended by removing the phrase "is absent from a given class for more than five consecutive sessions or" and the word "will" was changed to "may."
5. By consensus, the order of the first paragraph was changed.
6. Dr. Barger moved and Dr. Baumgardner seconded the motion to table the item and publish it as it is now amended. The motion carried unanimously.

The statement on class attendance, if approved as amended, would read:

Students are expected to attend their classes unless prevented by illness, an official University activity, or a recognized emergency. When students are absent from class for a legitimate reason that is established through the University Health Service or the Office of Student Personnel Services, they will be regarded as officially excused and given the opportunity to make up work missed, including examinations. Students who are absent from class, for whatever reason, are held responsible for the material covered during their absence.

When an absence is not excused, instructors have no obligation to permit students to make up work missed. At the beginning of each grading period, instructors will announce in writing their policies concerning make-up work and late work. Instructors who plan to use attendance directly in figuring the final grade must have written departmental approval and must indicate this intention and the reason in writing on the first day of classes.

If a student establishes a pattern or record of absences which becomes a matter of concern to the instructor, the instructor may notify the Office of Student Personnel Services, of the student's absence record, requesting that inquiries concerning the reason for absence be made.

VIII. Proposed New Course, SED 4898, Microcomputers in the Classroom I--Evaluating Commercial Software - (Agenda Item 84-55).

The item was discussed. Dr. McAlister was absent after this point in the meeting. Voting on the motion to approve resulted in it failing with the following votes:

Yes - Barger, Ivarie, Saltmarsh  
No - Baumgardner, Quivey, Stoner, Wohlstein  
Abstain - Aulabaugh

ANNOUNCEMENT

Dr. Wohlstein announced that he will appoint a sub committee to look into the micro-computer guidelines. (This is the first review of the guidelines since they were established on 12/2/82 and clarified on 3/3/83.)

The meeting adjourned at 3:55 p.m.

Mary McElwee  
Recording Secretary

Executive Officer's Report - (effective Summer 1985):

ELE 3290 - Change prerequisite to: Six semester hours in science to include a course in life science and a course in either physics or chemistry.

ANNOUNCEMENT OF MEETING  
Arcola-Tuscola Room, University Union  
January 24, 1985 - 2 p.m.

Agenda:

- +\*84-26. Proposed new course, SPC 3630, Communication in Organization.
- 84-40. Proposal concerning a core curriculum.
- +\*84-52. Revision of catalog statement concerning class attendance.
- +\*84-54. Annual BOG program review.
- \*84-56. Proposed revision of LFS 3200.
- \*84-58. Reinstate PED 3500; reno. REC 4800; new course, REC 2290.
- \*85-1. Request to change ACT Math score statement; chg. prereq. of MAT 2352 & 2361.
- \*85-2. Proposed new course, ESC 1490, Weather & Climate for Honors Students.

+ Tabled.

\* Motion on floor.